

# Private Vehicle Registration Form

## Purpose of this form:

- To register the private vehicles used for the transport of individuals in connection with Tennis activities.
- To inform drivers of the need to amend their vehicle's insurance, if they intend to use their vehicle on behalf of the group and if passengers are being carried in connection with groups activities or events.
- To allow drivers to claim expenses, if they are entitled to do so.

**This form is to be completed by the driver of any private vehicle used for the transportation of individuals to or from a Tennis activity.**

## Completed forms should be handed to:

Event Organiser.

<b>Driver Details:</b>	
Full Name	
Address	
Driving Licence No. and type (e.g. full )	
<b>Vehicle Details:</b>	
Registration No.	
Colour	
Name of Registered Keeper	
Make and Model	
Other Club Members authorised to drive the vehicle	
MOT Expiry Date	
Insurance Company	
Insurance Expiry Date	
Road Tax Expiry Date	

## Declaration *(Please ensure you tick (✓) each box)*

I have informed the insurance company of my intention to transport members on behalf of the Tennis group. I have also stated if I will be claiming expenses in connection with this additional use.	
I have extended the policy and paid additional premium as required by the insurance company	
My vehicle is roadworthy and complies with all current road traffic legislation	
I will inform all passengers of the legal requirements to wear seat belts (if fitted) when the above vehicle is being used on behalf of the Tennis group	
I declare that the information stated here is correct and will inform the event organiser of any changes	