

Application Form

Strictly Confidential

IMPORTANT

THIS POSITION INVOLVES CONTACT WITH CHILDREN AND YOUNG PEOPLE. YOU ARE REQUIRED TO COMPLETE THIS FORM

Position Applied for:	
PART A – PERSONAL DETAILS	
Title (Mr, Mrs ,Ms, Miss).....	
Surname Forenames	
Any first name, surname or maiden name previously known by:.....	
Home Address	
.....	
.....	
Postcode.....	Contact Email Address
Mobile phone number	Home phone number
Date of Birth.....	Gender Male/Female
National Insurance Number.....	
Are you currently eligible to work/volunteer in the UK? Yes / No	

PART B – QUALIFICATIONS		
List details relevant qualifications to this post, including sporting qualifications;		
Date Qualified	Qualification Obtained	College, university, professional body

Other training attended including relevant sports training:	
Date	Details

Membership details of any professional bodies including membership number:

PART C – CURRENT EMPLOYMENT**Current Occupation****Start Date****Name of Organisation****Job Title****Address and Postcode****Telephone Number****Brief Description of your role and duties****Previous Experience relevant to this post:**

PART D – PAST EMPLOYMENT			
Name of Organisation	Dates	Position held	Relevant Experience

PART E

Please provide information on your reasons for applying for this role:

PART F – REFERENCES

Please give the names, addresses and status of two referees, who can comment on your work performance and verify your record in relation to working with young people. Neither referee can be related to you. You must have known both referees for a minimum of two years

Name	Name
Job title	Job title
Company	Company
Address	Address
.....
.....
.....
Telephone number	Telephone number
.....
May this referee be contacted prior to interview? Yes/No	May this referee be contacted prior to interview? Yes/No

DECLARATION

I declare to the best of my knowledge and belief, all particulars I have given are complete and true. I understand that any false declaration or misleading statement or a significant omission may disqualify me from employment and render me liable to dismissal. I understand that any job offer is subject to references, a probationary period and, if the organisation believes it appropriate, a medical report, all of which must be deemed by the company satisfactory.

Signed: Date:

Print name:

OFFICIAL USE ONLY

SECTION 1 COMPLETE AND RECEIVED	YES / NO
APPLICANT ASKED TO INTERVIEW	YES / NO
APPLICANT SUCCESSFUL	YES / NO
REFERENCES RECEIVED AND ACCEPTED	YES / NO
DBS CHECK COMPLETED AND SATISFACTORY	YES / NO

RETURN ADDRESS:

{add in relevant return address}